



**INSTRUCTIONS**  
**Form 11: ARTICLES OF ARRANGEMENT**  
***BUSINESS CORPORATIONS ACT***

**NOTE:** All documents sent to the Registrar must comply with sections 2 to 8 of the Business Corporations Regulations. If any part of a form does not apply, you must indicate this by specifying “not applicable”, by the abbreviation “N/A” or by a brief explanatory statement.

**Item 1** Set out the full legal names of the corporations involved in the arrangement.

**Item 2** a) Set out the details of the amendments to the Articles of Incorporation in accordance with the court order pursuant to section 195 of the Act.

b) If an amendment involves a change in the name of the corporation, the new name must comply with sections 10 and 12 of the Act and the corporate names provisions of the Business Corporations Regulations. Where the new name has not been reserved, a Request for Name Search and Reservation must be attached to the Articles.

c) If an amendment involves an amalgamation, all of the information required by Form 8 (Articles of Amalgamation) should appear in the Articles or an attached plan of arrangement.

d) Each amendment must correspond to the appropriate provision of the Articles being amended (e.g. Item, section, subsection, paragraph, clause, etc.).

The Articles must be dated and signed by a director or officer of the corporation. The title of the person signing the Articles must be stated.

**OTHER DOCUMENTS:**

The Articles must be accompanied by the following documents:

- a) A certified copy of the court order.
- b) If applicable, a Notice of Change of Registered Office (Form 2) or a Notice of Change of Directors (Form 5).

**SUBMISSION GUIDELINES**

Be sure to read the document titled [Corporate Registries –Submissions Guide](#) (available from our website) so you understand the process, requirements and advantages of submitting your registration via email, and other submission options. The guide also explains how to complete the forms, and how to scan any additional supporting documentation that may be required.